



Child Support Program

Instructions for Repayment of Medical Expenses
Not Covered by Insurance

CS-EF204
Rule 12E-1.031
Florida Administrative Code
Effective 04/05/16

If your address has changed, provide new address here:

Form box for address information with three horizontal lines.

<<Date>>

Child Support Case Number: <<CSECaseNum>>

Other Parent: <<OtrParenName>>

We received your request for repayment of medical expenses not covered by insurance.

For us to help you, complete and return the following forms:

- Statement of Medical Expenses Not Covered by Insurance (CS-EF205)
• Worksheet for Medical Expenses Not Covered by Insurance (CS-EF206)

When you send the forms include:

- Proof of medical expenses for the child(ren), such as copies of doctor bills or account statements.
• Proof of payment for the medical expenses, such as copies of invoices, canceled checks, or credit card statements.
• Proof of documentation you sent the other parent to request reimbursement of each expense. Documentation can be a letter, fax, email, electronic text message, social networking page, etc.

We will determine which expenses and payments qualify for reimbursement. We will send the other parent a Notice of Proceeding to Establish the Amount Owed for Medical Expenses Not Covered by Insurance (CS-EF210) with copies of the forms and other papers you send to us.

You may only include medical expenses for services:

- Received after the date of the support order.
• Less than 2 years old.

If you are requesting repayment of medical expenses not covered by insurance for more than one case, you must contact our office to obtain a separate set of forms for the other case(s).

XXXX

We will only determine an amount owed on each case once every 6 months.

XXXX

XXXX

Return the forms and proof of medical expenses and payment to:

XXXX

XXXX

XXXX

XXXX

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XXXX

XXXX

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XXXX

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XXXX

Child Support Program
<<Insert Street Address of local service site>>
<<Insert City, State and Zip of local service site>>

To contact us call <<Option 1>>.

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Option 1 (based on the office handling the case)

A. 1-305-530-2600 (if case is handled in Miami-Dade County)

B. 1-800-622-KIDS (5437) (all other sites)